

Attachment A

The development of defined course materials for specified courses described in the Online MOU is explained

Building The College of Tomorrow: Delta Online Initiative

A Component of the Completion and Equity Agenda

A Learning Option to Improve Student Access

Context:

Over the past 18 months, Delta College Faculty members have engaged in online learning and collectively found ways to position Delta for the future. Building on what was learned, this agreement helps create online programming that is top-notch and resourced well enough to provide Faculty members and Staff the materials and support needed to excel. Delta's *Online Initiative* is a collaborative effort to develop resources for online teaching that Faculty members may choose to use in individual class sections during course development.

Some characteristics of Delta's *Online Initiative* to be launched in Fall 2022 are:

- High-quality course design standards developed collaboratively with Faculty members, eLearning, and administrators
- Teaching excellence through well-trained faculty
- Equipment and technology required by faculty and students for the best educational experience
- Course sequences that provide transparent pathways to program completion and/or transfer
- Student support services that assist with retention efforts
- Affordable high-quality course materials.

In order to develop the Delta *Online Initiative* program of tomorrow, a strategic and iterative approach will launch in 2022. Faculty and disciplines will be essential to moving Delta College into its next phase.

This Attachment A describes Faculty members' work and compensation and is considered Phase II of this project. Phase I will establish an ad hoc committee to recommend baseline expectations for online courses to the Vice-President of Instruction & Learning Services (VPILS), the Dean of Teaching & Learning (DTL), and the Dean of Career Education & Learning Partnerships (DCELP). The approved recommendations will provide the framework for faculty work described in the MOU. The ad hoc committee will be co-chaired by an instructional designer and a faculty member and will include faculty representation from each division and a staff member from *Student Services*. The ad hoc committee will have a faculty majority.

Outcomes

The Online Initiative will result in a self-contained online model with suggested learning activities, assignments, and assessments that full-time and adjunct faculty can use in their online classes.

1. Identify high enrolled courses and/or programs to develop the online course model of suggested learning activities, assignments, and assessments, with the goal of students completing the entire course online; OR
2. Identify courses or programs that could bolster the college's enrollment or retention; AND
3. Plan professional development activities for faculty with technology and resources needed.

This means:

1. The faculty team that creates the online model is encouraged to use it and make recommendations for any improvements that may be needed. At least one full-time faculty member is encouraged to use the online package.
2. The online model will be available for any full-time faculty member or adjunct faculty member who chooses to use it (for example, teaching a content area for the first time).
3. Faculty teams will identify technology and materials that are essential for successful online implementation and professional development activities for faculty that support optimal implementation of the online model. The online class models will be implemented beginning Fall 2022. Teams will build buy-in of their discipline faculty.

Faculty Eligibility to Work on the Online Model

Teams of 1-3 faculty members will identify courses from the list of top enrolled courses and programs or submit their ideas for emerging courses with strong potential for top enrollment and create an optimal online class model by May 2022. Teams would be led by full-time faculty, and they may choose to invite adjuncts to participate on the team.

Each division will be allocated up to a total of 25 – 30 supplemental hours to distribute to faculty teams of 1- 3 faculty, each team member having 1- 3 supplemental hours distributed in at least one-hour increments per Faculty member. Multiple teams would be formed within each division.

Funding to provide stipends to faculty teams will come from federal COVID grant dollars and must be used by June 30, 2022. Implementation of the online models should occur between Fall 2022 and Fall 2023 and will be documented for the audit of the federal funds.

Timeline:

- February 2: The baseline expectations document, developed by an ad hoc committee of majority faculty, and approved by the VPILS, DCLEP, and DTL, will be shared with division faculty with an invitation for course teams to participate in building course models.
- February 23: Teams identified from divisions to develop their course models.
- May 6: Online course models forwarded to VPILS, DCLEP, and DTL for review, in consultation with Instructional Designers.
- May 19: Review from VPILS, DCLEP, and DTL is provided to the teams.
- June 9: Final course models are forwarded by teams to the eLearning Office to load into the eLearning system for implementation in Fall 2022 or Winter 2023 as appropriate.