

CIBE SUB-COMMITTEE ACTION PROJECT PLANNING TEMPLATE

Sub-Committee Name:	Sub-Committee Co-Chairs:
Student Enrollment & Retention	Cindy Kramer & Talma Miller
Sub-Committee Members:	Sub-Committee Administrative Liaison:
Denise Beasecker (HW), Diane Lobsiger-Braden (BTec), Heidi Chernich (Part Time), Beth Heyar (SS), Kim Klien (SS), Lindsey Bourassa (AP), Nicole Gwizdala (AP), Dawn Little (AP) Laura Schmidt (AP), Kim Mehl (SS), Shannon Doerr (AP) & Pam Livingston (HW)	Vice President Dr. Reva Curry, Vice President Chad Inabinet, Associate Dean Karry Kiste-Toner & Dean Shelly Raube
1) Sub-committee's charge.	
To collectively and collaboratively engage staff, faculty, students, and local communities by examining data related to student needs, best practices, and technology with an equity-based, student-centric focus on positively impacting recruitment and retention.	
2) Action Project Title	
Faculty Happy Hour / Meet & Greet in Founders Hall & Downtown Centers	
3) Description of Action Project	
To help facilitate a sense of belonging and increase communication comfort level between faculty and students. A rotating schedule for various disciplines will be created and implemented for a faculty meet & greet. The Faculty Happy Hour / Meet & Greet will be a connection event for current and future students to interact outside of a classroom setting. This event would provide a less formal interactive opportunity for students to not only engage with faculty but also, meet peers on the same career pathways. Implementation of a Faculty Happy Hour / Meet & Greet for Midland and Downtown Saginaw Center to be included. Partnership and communication with Assistant Director of Sustainability. This will align with Delta College commitment on active awareness and consideration of the environment, social and economic impact of daily decisions and efforts to reduce ecological footprint	
4) How does this action project align with the Strategic Focus Area (Student Success, Community Focus, Sustainability, People Focus)?	
This action plan aligns with the Strategic Focus Area of Student Success with promoting success for all students, in the classroom, and in life. This action plan aligns with Strategic Focus Area of People by respecting and growing our people personally, professionally and organizationally. This action plan aligns with data from Nuro Survey presented by Associate Dean Karry Kiste-Tone one point reviewed was addressing student isolation. The survey provide data that 68.3% of respondents report having interaction their peers once per week or less. This action project provides possibilities for students to network and connect with peers in their respective career pathway. This event can provide information on program student clubs to further provide an opportunity to increase student engagement	

5) How does this action project align with the BEDI Framework Focus Areas (Students, Employees, Culture, Bias)?
The Faculty Happy Hour / Meet & Greet Found in Founders hall aligns with the BEDI Framework of completion, equity, inclusion and belonging. Providing an opportunity for faculty and students to meet, conversate, network and learn in a relax inviting environment provides a chance to build upon completion, equity, inclusion and belonging for all involved.
6) Approach for Implementation
<ol style="list-style-type: none"> 1.) Open communication and partnership with Student Enrollment & Retention liaison 2.) Continued partnership with Alumni Supporters & Community Engagement Committee 3.) Collective partnership and communication with program coordinators and departments 4.) Outreach to students for feedback, suggestion and involvement with planning & implementation 5.) Create meet & greet event that will convey message to students that the event has no significant large time commitment, its s a drop in when availability to provide an opportunity for a relax, belonging space during various times of the academic year 6.) Provide event during different times of semesters for example: week before or during mid-term exams, final exam and week prior to start of semester during high traffic bookstore traffic 7.) Partner and collaborate with Campus Life and Student Engagement Coordinator to assist with suggestions, feedback, collaboration on project and student involvement and student feedback 8.) Action plan will work cohesively with committee action project of student interest engagement as well
7) Persons Responsible
Shannon Doer, Kim Klein & Talma Miller (Kim is partnering with Kathie Marchlewski – Alumni Supporters & Community Engagement)
8) Affected Units or CIBE Sub-Committees
Students, Employee and Student Opportunity Gaps, Alumni Supporters & Community Engagement, Main Campus, Downtown Centers,
9) Resources Requested (What resources will you need? Please provide an estimate of the budgetary needs. Can the action project be accomplished through the reallocation of resources or will it require new funds?)
Action project can be accomplished with the help of reallocation of resources however, may need additional funding as events are created and plan. Will submit a request for new funds in a timely fashion to provide adequate time for approval and feedback for each event
10) Project Length
Ongoing: Goal to have events scheduled thru out the academic year
11) Tasks Associated with the Action Project

Continued communication Kathie Marchlewski and Alumni Supporters & Community Engagement Committee
Reach out to Downtown Centers teams for setting up meeting on what is currently offered, resources, ideas and collaboration

12) Project Baseline Measures

Data from Nuro Survey

13) Project Target Outcomes

Decrease in student isolation and increase in student belonging

14) Indicators of Success of Action Project – How will you measure success? (e.g. enrollment, retention completion, equity data)

----survey before & after event – Will partner with committee liaisons on productive survey measures for measuring success of action project

PROGRESS MONITORING

Please submit a progress update when you reach the mid-point in your action plan implementation.

CHECK/ASSESS

Overall Action Project Results

Identify Strengths

Identify Opportunities for Improvement

INNOVATE/ACT

Based in results, strengths, and opportunities what action will be taken as a result of this project? Is there an opportunity to innovate? What would an innovation entail? What are the budget implications?

Is this project complete? If yes, please begin the planning cycle again.