

CIBE SUB-COMMITTEE ACTION PROJECT PLANNING TEMPLATE

Sub-Committee Name:	Sub-Committee Co-Chairs:
Policies & Processes	W. Szafranski (former), E. Lazzari, B. Adams
Sub-Committee Members:	Sub-Committee Administrative Liaison:
S. Jensen, A. Begres, B. Hodges, K. Katzer, M. Dancer, S. Roche, M. Stapish, J. Quinn	A. Ursuy
1) Sub-committee's charge.	
To identify and review policies and processes that may contain barriers to success both for students and employees from a completion, inclusion, belonging, and equity lens.	
2) Action Project Title	
Civic Engagement Waiver for Veteran Students	
3) Description of Action Project	
Subcommittee will gather data in collaboration with the Curriculum subcommittee to come to a determination to waive 1 cr. CEP (civic engagement) or not based on veteran student's service to the country.	
4) How does this action project align with the Strategic Focus Area (Student Success, Community Focus, Sustainability, People Focus)?	
Theory that students are choosing AGS program over AA/AS to avoid 1 cr. CEP. Subcommittee will focus on Student Success (outcomes), improve completion for veteran students.	
5) How does this action project align with the BEDI Framework Focus Areas (Students, Employees, Culture, Bias)?	
Closing student opportunity gaps and improve completion.	
6) Approach for Implementation	
Subcommittee will gather data in conjunction with the Curriculum subcommittee and conduct interviews with veteran students to determine reason for move to AGS over other programs.	
7) Persons Responsible	
Chairs of subcommittees along with volunteers from joint committee.	
8) Affected Units or CIBE Sub-Committees	
Curriculum	

9) Resources Requested (What resources will you need? Please provide an estimate of the budgetary needs. Can the action project be accomplished through the reallocation of resources or will it require new funds?)
n/a
10) Project Length
Work should be finalized by end of Fall 2023 (not to reach catalog until Fall 2024).
11) Tasks Associated with the Action Project
12) Project Baseline Measures
Increased completion of AA/AS or reduction in transfers into AGS program
13) Project Target Outcomes
Waiver for 1 cr. CEP for veteran students
14) Indicators of Success of Action Project – How will you measure success? (e.g. enrollment, retention completion, equity data)
Initial approval; data showing increased completion overtime (or decreased transfer into AGS)
PROGRESS MONITORING
Please submit a progress update when you reach the mid-point in your action plan implementation.
CHECK/ASSESS
Overall Action Project Results
Identify Strengths
Identify Opportunities for Improvement
INNOVATE/ACT

Based in results, strengths, and opportunities what action will be taken as a result of this project? Is there an opportunity to innovate? What would an innovation entail? What are the budget implications?

Is this project complete? If yes, please begin the planning cycle again.