

CIBE FACILITIES SUB-COMMITTEE ACTION PROJECT 2023/2024

Sub-Committee Name:	Sub-Committee Co-Chairs:
Facilities	Carol Whittaker and Kristy Nelson
Sub-Committee Members:	Sub-Committee Administrative Liaison:
Cyndi Martin, Stacy StremLOW, Lisa Wall, Anthony Willard	Steve Gregory
1) Sub-committee's charge.	
To encourage a supportive, comfortable, safe, accessible, equitable and inclusive campus to foster a sense of belonging for all.	
2) Action Project Title	
Comprehensive Wayfinding/Space Usage Analysis	
3) Description of Action Project	
Analyze internal environmental scanning and external consulting group data to provide recommendations and feedback for campus space usage and wayfinding through the lens of equity and belonging to support and enhance the student journey from enrollment to completion.	
4) How does this action project align with the Strategic Focus Area (Student Success, Community Focus, Sustainability, People Focus)?	
<ul style="list-style-type: none"> • Student Success: this work will support initiative 1.1 to increase student recruitment, retention and completion to positively impact the traditional, adult, online and dual enrolled students and initiative 1.2 to implement a seamless student journey in alignment with each student's personal, professional and academic goals • Sustainability: this work will support initiative 3.1 to conduct operations in an innovative and agile manner to provide opportunities for growth 	
5) How does this action project align with the BEDI Framework Focus Areas (Students, Employees, Culture, Bias)?	
The action plan aligns with the Culture (consider the physical and aesthetic environment) and Student (enrollment, retention, completion) segments of the BEDI framework.	
6) Approach for Implementation	
<ul style="list-style-type: none"> • Work with Achieving the Dream coach to complete and report out on internal environmental scanning • Work with external consulting group to identify, obtain and review data on use of campus spaces and wayfinding and make recommendations or provide feedback on instituting changes based on collected data 	
7) Persons Responsible	

CIBE facilities subcommittee; President's Office
8) Affected Units or CIBE Sub-Committees
Facilities Department
9) Resources Requested (What resources will you need? Please provide an estimate of the budgetary needs. Can the action project be accomplished through the reallocation of resources, or will it require new funds?)
Resources already being provided by President's Office
10) Project Length
1-year (or less)
11) Tasks Associated with the Action Project
<ul style="list-style-type: none"> • Internal campus environmental scanning (completed) • Written report about internal environmental scanning to be delivered to AtD coach and the President (in-progress) • Identifying, obtaining and reviewing data collected from external Consulting Group • Make recommendations and provide feedback for campus facilities improvements based on this data
12) Project Baseline Measures
Current use of facilities and current wayfinding
13) Project Target Outcomes
Make recommendations to President or CIBE Advisory Board that would lead to enhancement of student belonging and equity in campus facilities and wayfinding
14) Indicators of Success of Action Project – How will you measure success? (e.g. enrollment, retention completion, equity data)
Implementation of recommendations and demonstrated enhancement of student belonging through increased enrollment, retention and completion
PROGRESS MONITORING
Please submit a progress update when you reach the mid-point in your action plan implementation.
CHECK/ASSESS
Overall Action Project Results
Identify Strengths

Identify Opportunities for Improvement

INNOVATE/ACT

Based in results, strengths, and opportunities what action will be taken as a result of this project? Is there an opportunity to innovate? What would an innovation entail? What are the budget implications?

Is this project complete? If yes, please begin the planning cycle again.